

Cape Canaveral Lighthouse Foundation
Board of Directors Meeting
Saturday, January 25, 2020
Space Florida Conference Room, Cape Canaveral, Florida

Call to Order: President Jim Underwood called the meeting to order at 8:32am.

1. Welcome & Recognition of Visitors: Jim recognized the visitors to the board meeting: Laura Kelly, Education Committee co-chair, and Pat Lautner, Community Relations, and Becky Zingarelli, Museum Director.

Jim recognized board members with 100% attendance in 2019: Chris and Ron Ecker, Bob and Bev Merrilees, Ginny Davis, Sharon Crockett, Jeanna Merrifield. Jim presented them with a mounted picture of lighthouse and museum cottage.

Roger Dobson, a longtime resident of Cape Canaveral, recently passed away. He was a community leader, county commissioner and a strong supporter of the lighthouse. Funeral service will be Feb. 8, at Grace Lutheran in Suntree.

Hal Rowe's wife is recuperating in a hospital in Daytona and expected to be home shortly, at which time Hal will tackle the punch list for the museum cottage.

It was noted that the smoke alarms in museum cottage are not hooked up to the AF Base Fire Emergence Response system.

Sponsor Appreciation Event held on December 12 at the Museum Cottage. Among the sponsors were Florida Senator Tom A. Wright. Following refreshments at Space Florida Conference Room, the party caravanned from Space Florida to the Museum, where inclement weather forced the event indoors.

Jim thanked Ken and Karen Arbuckle for the Christmas wreaths and decorations at the lighthouse and museum.

On Jan. 7, there was a VIP dry run of the Cape Canaveral's Rise to Space. Jim thanked Ron Ecker for meeting and greeting the bus. Jan. 28 is the scheduled date for the first tour.

On Feb. 12, at Rusty's Seafood and Oyster Bar, there will be an appreciation luncheon to recognize the efforts of the volunteers on the Museum Working Team. All board members are invited.

Recently, General Schiess and family members stopped by to visit the lighthouse. Ginny Davis opened the museum and gift shop. He was very impressed with the museum cottage.

Sponsors to date include: Rusty's at \$5,000; AOTC 2500; 5 at \$1,500, Jim extended it to include Canaveral tours – they donate monies and in-kind services. Bev mentioned the employer of Ken Arbuckle, the Franklin Mint, has donated items and time. The owner loves to help out but is shy with recognition. CCLF sent a thank you note.

Nancy suggested inviting people from the AMCM out to the lighthouse; Jim would like to get their participation.

2. Special Guest(s): none

3. Mission Moment: Ron Ecker, Master Chief Petty officer, USN, Retired. Ron became involved with lighthouses starting at Cedar Key and ultimately joined the Florida Lighthouse Association. Ron joined our board as a liaison with the FLA to help with procuring grant funds. Jim recognized his and Chris's contribution to CCLF.

Jim asked Becky to talk about the original painting Barbara Moser found at the Putnam History Museum in Cold Spring NY. Painting was made in 1868 by one of the workers who helped build our iron lighthouse. We now have the rights to sell the image on merchandise, etc. The print will hang in the museum with a plate explaining it. It is the only known picture with the original lighthouse showing the lamproom. It took 4 months of negotiations to obtain the rights to it.

Jim received a note from Wayne Justice, a port authority commissioner, on how to get a larger than \$1,500 sponsorship.

4. 45th Space Wing Report: Dr. Sonny Witt – absent.

5. Consent Agenda Items: Ginny Davis made a motion to approve consent items 5a: Approval of Nov. 19, 2019 Minutes; 5b: Committee Meeting and Staff Reports; 5c: Review & Approval of SOW for Museum Director. Nancy Garwood seconded it. Motion approved.

6. Consent Items Pulled for Discussion: none.

7. Board Action Items:

Ginny Davis suggested making a contribution to the family of Roger Dobson. Discussion followed regarding donations from a non-profit. Nancy Garwood suggested a brick in his honor. If the family does not already have a brick, CCLF may make the presentation to the family on Descendant's Day. Ginny made motion to donate a letter and brick in memory of Roger Dobson. Seconded by Nancy Garwood. Motion approved.

8. Selected Committee Updates: none.

9. Treasurer's Report: Brendan McMillin stated Feb. 13 works for him to meet with finance committee. He is using an older computer, and various different emails associated with past treasurers that he is trying to consolidate.

10. President's Report:

- Doug Balch w/Sunward Tours contacted Rocky Johnson. Sunward Tours wants to reinstate tours to lighthouse, Legends of the Cape Tour. At that time, they were going to provide tours to Royal Caribbean vessels and ports of call vessels, but never instituted the tours. CCLF repeatedly tried to contact them, without success. Sunward has not yet reached out to Jim, but did contact Shelley Parker with Canaveral Tours. Jim said it is inappropriate that CCLF, as a non-profit, to favor one business over the other. This is not a lighthouse issue; Sunward needs to work through the Air Force, or work through Shelley Parker. Discussion followed.
- Delaware North's Rise to Space visitors have an hour at Hangar C and lighthouse. Visitors do not have food or water on bus. Discussion followed how to provide food/water to the visitors, example: food truck or a sponsor. Larry Ostarly suggested re-visiting this issue at another time.

Dates to remember:

Feb. 12, 2020: Working Team Volunteers Appreciation Luncheon, Rusty's, 11:30am-1pm

Feb. 15, 2020: deadline for Committee Reports for Consent Agenda

Feb. 18, 2020: Board Meeting, 5:30-6:30pm, SFCR

Feb. 20, 2020: Deadline for Beacon, Vol 10, Issue 2

Feb. 29, 2020: Keeper's Closet Gift Shop Training, 11am-1pm, KCM

Mar. 1, 2020: Canaveral Beacon, Vol 10, Issue 2, Distribution date

Remaining 2020 Board Meeting Dates:

Tues Mar. 17; Sat Apr 4 (Combined with Ops Workshop #2); Tues May 19; Tues Jun 16; Tues July 21; Tues Aug 18; Sep 5 (Combined with Ops Workshop #3); Tues Oct 20; Tues Nov 17; Tues Dec 8 (Holiday Board Meeting)

Meeting adjourned at 9:27am.

Respectfully submitted,

Cheryl M. Bennett

Cheryl M. Bennett, Secretary

Cape Canaveral Lighthouse Foundation