

**Cape Canaveral Lighthouse Foundation**  
**Board of Directors Meeting Minutes**  
**Tuesday October 19, 2021**  
**Virtual Meeting Conducted with ZOOM**

**Call to Order:** President Larry Ostarly called the meeting to order at 5:31pm. A quorum is present.

**1. Welcome and Recognition of Visitors – Larry Ostarly**

Larry emailed the Board members, Advisors and Liaisons an invitation to the Board of Directors Holiday Party at Alfredo's Paradiso Kitchen on Tuesday, December 14, 6-9pm. Please let Larry, Jim Underwood, or me know if you will be attending, as well as your dinner choice.

Regarding the AMCM event upcoming on October 23, we have sold about \$15,000 in tickets so far. Larry also noted that we have several significant raffle/auction items, including a 50/50. Important that we have a good turnout for a successful event. Becky mentioned that she has received calls on the Ninja phone number inquiring about the AMCM event; about 10 callers may purchase tickets at the door.

Ron Ecker inquired about the status of the Lease Agreement; Larry said it is in the queue to be addressed in January or February; no apparent problems.

No visitors.

**2. Special Guest: None**

**3. Space Launch Delta 45 Report – Lt. Col. Brian Shimek/Shawn Walleck - not present**

**4. Consent Items:**

**a. Approval of September 21, 2021 Minutes:**

Shane Smith moved to approve the Minutes; Chris Ecker seconded. Motion passed unanimously without objection.

**b. Committee Meetings and Staff Reports:**

Mary Anne Moore moved to approve Committee Meetings and Staff Reports; seconded by Dixie Sansom. Motion passed unanimously without objection.

**5. Consent Items Pulled for Discussion:**

a. Agenda Item 5.b.11, Volunteer Hours Summary Report: Mary Anne Moore is keeping a summary of the volunteer hours, which will be useful when pursuing additional grants.

Ron Ecker noted there are 60 people with no hours and questioned if they will be dropped from badging. Mary Anne noted there is a procedure in place for docents that have not worked 40 hours in the calendar year; they will not have their badges renewed. Bev does not have a requirement for a certain number of hours, although she watches to make sure they are contributing. Four directors have no volunteer hours noted (or not turned in). Gift shop volunteers and docents sign in; all others send hours to Mary Anne at end of each month.

**6. Board Action Items:**

- a. Larry congratulated everyone for getting the Aural warning system completed.
- b. Jim Underwood has reserved Alfredo's Kitchen on Dec. 14 for the BOD holiday party. Cost is \$37 per guest, including tax and gratuity. Discussion ensued on method to collect the money.
- c. Descendant's Day is March 26, 2022. Bev Merrilees and Lisa Wilson are co-chairing the event.
- d. Ric Garwood's report, via Nancy Garwood, regarding electrifying the oil house. Ric has contacted two companies; waiting for bids.
- e. Larry thanked Lisa Wilson and Kate Chase for agreeing to co-chair the education committee. Kristi Blanchard agreed to support us on the IT side, and Laura Kelley will support the field trips. Becky Zingarelli mentioned we have a process document (education) that needs to be tweaked; the seven stations need to be re-aligned now that we have outdoor signage. Becky, Lisa and Kate and others will meet in the near future.

**7. Selected Committee Updates:**

**a. 2021-2022 Event Planning Updates**

Running Event: Shane Smith/Larry Ostarly: Still working on an event. Mike Acosta was with Viera Pizza; however Viera Pizza is now owned by 7-11, and Mike Acosta and Brittany Streufer are not available to take on our run. Larry is in discussions with Debbie Wells with Space Coast Runners and others. Shane is still working with government. Our challenge is to minimize our financial risk and raise money.

**b. American Muscle Car Museum event: Jeanna Merrifield:** everything is on schedule. Masks not required. Nancy mentioned that Mark Pieloch and wife had a baby boy, Matthew, five months ago. Dixie noted that Mark Grainger, President of Cocoa Beach Helicopters, donated a gift certificate for \$125 for 3 people.

**8. Treasurer's Report – Brendan McMillin:** report not available; Brendan has been on vacation.

**9. Adjournment:** There being no further business, meeting adjourned at 6:04pm.

Respectfully submitted,

*Cheryl M. Bennett*

Cheryl M. Bennett, Secretary  
Cape Canaveral Lighthouse Foundation

**Dates to Remember:**

**October 16, 2021:** Deadline for November 1 Beacon input due to Jim Underwood: President's Message-Larry; Volunteer Spotlight-Bev; Museum Update & Did You Know-Becky; Membership Musings and Status-Chris. Feature Articles: Ron/Chris/Becky; Members and Brick buyers Caravan tour-Chris/Jim.

**November 1, 2021:** Beacon Publication/Distribution

**November 14, 2021:** Deadline for Committee and Coordinator reports for November BOD Consent Agenda

**November 16, 2021:** Next Board of Directors meeting

**December 14, 2021:** Board of Directors Holiday meeting, Alfredo's Kitchen, 6-9pm

**Remaining 2021 Board Meeting Dates:** Tues. Nov 16; Tues. Dec. 14.