

Cape Canaveral Lighthouse Foundation
Board of Directors Meeting Minutes
Tuesday, June 15, 2021
Virtual Meeting Conducted with ZOOM

Call to Order: President Larry Ostarly called the meeting to order at 5:32pm. A quorum is present.

1. Welcome and Recognition of Visitors – Larry Ostarly

No visitors.

Larry began the meeting with a safety message, and reminded us of the uneven surfaces around the lighthouse and to remember to glance down while walking, especially in unfamiliar areas. This reminder follows an accident his wife, Elva, suffered recently while on vacation.

Larry continues to be amazed at the level of volunteer participation to sustain the lighthouse visitor activity and thanked everyone for another great month. Larry and Mary Anne Moore looked at the volunteer hours; 67% of the docents and Keeper's Cottage volunteers are active. Reminder: please document your hours monthly and submit to Mary Anne Moore.

2. Special Guest – Bev Merrilees/Ron Ecker/Chris Ecker

Volunteer-Membership Appreciation Event feedback. Bev reported everything ran very smoothly; very economical event; some attendees brought chairs and tables; about 100 attendees; plenty of box lunches with good reviews; Chris Kahl was a great added attraction; Ron was an excellent MC; Keeper's Closet had \$981 in sales; we gained two new Family Memberships and three renewals; one brick sale. Good Board attendance and great participation on everyone's part.

3. 45th Space Wing Report – Lt. Col. Brian Shimek/Dr. Sonny Witt - not present

4. Consent Items:

a. Approval of May 18, 2021 Minutes:

Ron Ecker moved to approve the Minutes; Nancy Garwood seconded. Motion passed unanimously without objection.

b. Committee Meetings and Staff Reports Ron Ecker moved to approve the Committee Meetings and Staff Reports; Mary Anne Moore seconded. Motion passed unanimously without objection.

5. Consent Items Pulled for Discussion: none

6. Board Action Items:

a. Update on Water Heater/Grounding

Larry spoke with Doug Bress with FLCC; real challenge is maintaining the locates. His crew will get to the project in July.

b. In-Person BOD Meeting, July 20 – Larry

Next BOD meeting will be in-person, with a Zoom option, on July 20 in Space Florida conference room. Larry noted Zoom is a good alternative when someone cannot get to a meeting, or is uncomfortable meeting in person. Sharon Crockett asked what the protocols are.

Please note: the Space Florida protocol follows these minutes.

c. Lease Renewal Discussion – Larry/Ron

Cheryl Bennett will review past Minutes for Lease information (lighthouse station) or review files in CCLF Office. Jim Underwood has knowledge regarding lease/contact person.

7. Selected Committee Updates:

a. 2021 Event Planning Updates

1) Descendants Day, August 14, 2021 – Bev Merrilees

Save The Date postcards have been sent; Karen Arbuckle will have discounts and new T-shirts; Bev working on letter to be signed by Lt. Col. Shimek and Larry; food at Cape Café.

2) Running Event – Larry is meeting with General Purdy June 22 to discuss ways to move forward.

3) Future fundraising ideas:

Larry, Jim Underwood, Todd McDowell and Jeanna Merrifield will meet to brainstorm. Dixie Sansom provided Larry with information on Leadership Brevard – the next class is looking for a project, and fundraising or publicity opportunities will be explored. Larry asked that anyone with fundraising ideas please email him or Jeanna Merrifield.

We are still waiting for a preferred date/month for the 2022 fundraiser at the American Muscle Car Museum.

Other ideas: Lobster/Seafood Fest; Lighthouse Balls/Dancing Under the Stars, period clothing event; Gala and annual events.

8. Treasurer's Report – Brendan McMillin:

If any questions, contact Brendan. Bev inquired if a Building Fund (formerly the brick fund) has been set up; Brendan McMillin reported it has been established; \$39,999.

9. Other Business:

a. Ron Ecker referred to a video made by George Eustis in which they could not distinguish the newly installed light, and noted that we are testing the next generation light. Brendan explained harbor pilots do not use the CC Light very often. The CC light is not a priority for the Coast Guard and not of navigational significance, although it is still classified as a navigational aid. Larry noted Blue Origin's lighted towers overwhelm the Lighthouse light. Becky noted the light is visible 19 miles out, and blinks but does not sweep.

b. Ron reminded us of the U.S. Lighthouse Society Board members visiting CC Lighthouse on June 23 at 9am. Present will be Kathy Fleming, Executive Director of the St. Augustine Lighthouse and Maritime Museum. This will be a good time to thank Ms. Fleming for the donated artifacts.

10. Adjournment: There being no further business, the meeting adjourned at 6:20pm.

Respectfully submitted,

Cheryl M. Bennett

Cheryl M. Bennett, Secretary
Cape Canaveral Lighthouse Foundation

Dates to Remember:

June 21, 2021: Deadline for July 1 *Beacon*

Beacon input due to Jim Underwood: President's Message-Larry; Volunteer Spotlight-Bev; Museum Update & Did You Know-Becky; Membership Musings and Status-Chris. Feature Articles: FLA Meeting Highlights-Ron/Chris; Volunteer/Membership Appreciation lunch – Bev/Chris.

July 1, 2021: Beacon Publication/Distribution

July 18, 2021: Deadline for Committee and Coordinator Reports for July BOD Consent Agenda

July 20, 2021: Next CCLF Board of Directors Meeting

Remaining 2021 Board Meeting Dates:

Tues. July 20; Tues. Aug 17; Tues. Sept 21; Tues. Oct 19; Tues. Nov 16; Tues. Dec 21 (TBD)

From: Jake Masse <JMasse@spaceflorida.gov>

Subject: COVID-19 Protocol Update

Date: June 1, 2021 at 10:47:38 AM EDT

To: Rocky Johnson <rjohnson@iveycon.org>, Jim Underwood <radmjim@aol.com>, Larry Ostarly <lostarlycclf@gmail.com>, sharon rodriguez <sarnana5907@yahoo.com>, "deb.allison@afspacemuseum.org" <deb.allison@afspacemuseum.org>, "Crowe, Craig" <ccrowe@spa.com>, "Jackson, Joshua M" <jjackson@spa.com>

Cc: Ellen Cody <ecody@spaceflorida.gov>

Good morning,

Please review the COVID-19 Protocol Update message from the Space Florida Executive Team.

Dear South Office Tenants,

Effective immediately Space Florida is updating our COVID-19 protocols in support of the Centers for Disease Control and Prevention (CDC) updated guidelines. In accordance with the guidance, fully vaccinated employees, visitors, tenants, and contractors (who are at least two weeks beyond their final dose) are no longer required to wear a mask indoors or outdoors at Space Florida's South Campus facility. This is the only change to COVID-19 protocols that are currently in effect.

Since we are not permitted to ask about an individual's vaccination status or use their vaccination status to deny entrance to the facility we are relying on the individual's honesty as to their vaccination status. Individuals also have the option to wear a mask if they feel more comfortable doing so when onsite.

We will continue to keep you apprised as changes are announced and guidelines are updated.

If you have any questions or concerns, please reach out to Jake Masse at jmasse@spaceflorida.gov or Denise Swanson at dswanson@spaceflorida.gov.

Thank you and have a great day,

Jake Masse

Property Manager

Space Florida

321-432-7379

www.spaceflorida.gov